

## **NEWS MESSENGER #26**

**JUNE 14, 2011**

### **FYI -- KNOW YOUR CONTRACT**

Q. When are report cards due?

A. Article 5.2.1 of the contract states: One (1) shortened day shall be provided on the last teaching day of each quarter or trimester for the purpose of preparing grades and reports in all schools. In no case shall a teacher be required to submit grades and reports prior to 3:15 on the last teaching day of each quarter or trimester. For the elementary level these reports and records days shall be beyond those granted in 5.2.2 (parent conferences).

Q. Is the last day of school a full or half day?

A. Elementary/Middle/High Schools have a "reports and records day" on the 17th of June as a shortened day. Article 5.3.3 states: The service day on shortened days or nonteaching days shall be equal to the length of a regular service day.

NOTE: If you have extra SCTA t-shirts at your site, could you please return them to us. We have people who still want them.